



Selkirk Community Renewal Corporation
630 Sophia Street, Selkirk, MB R1A 2K1
Phone: 204-482-7005 Email: scrc@selkirkcrc.ca



APPLICATION FORM FOR COMMUNITY SMALL GRANTS

To qualify for the grant, the project should:

- Reflect the program objective of community building/connecting
- Have identified support of local residents
- Be sponsored by local groups (not individuals)
- Not be used for capital improvements to private property unless the property has been made available, free of charge, for community use
- Utilize the services of local businesses
- **Intake dates are monthly starting April 1st with projects to be proved spent by December 31st.**

Eligible costs include materials and supplies, equipment or other rentals. Costs such as honoraria and short-term contracts are eligible but payment of stipends to participants is not.

Applicants Organization/Group: _____

Mailing Address: _____

Postal Code: _____ Fax: _____

Location if different from mailing address: _____

Person to contact with questions regarding this application:

Name: _____

Phone: _____ Email: _____

2nd Contact Person:

Name: _____

Phone: _____ Email: _____

Grant Amount requested: (\$5,000.00 or less) \$ _____

Total project budget: \$ _____

SCRC- Community Small Grant Application

1. Provide a brief description of the project including:

a) Purpose / goal:

b) Description of project activities:

2. How will the project be accomplished and by whom? Please identify who is involved, how many and the number of Selkirk residents.

3. How will this project build community, build capacity and connect community members?

4. Expected Starting Date of this project: _____

5. Expected Completion Date of this project: _____

6. How have you identified the support of local residents for this project? Please attach emails or letters of support if possible.

SCRC- Community Small Grant Application

7. What is the total cost of the project? Are you leveraging other sources of funding? If so, from where?

8. Please include a detailed budget for the program and at least 2 quotes for any work to be done by contractors.

X

Applicant Signature

Date

X

2nd Applicant Signature (If applicable)

Date

FOR SCRC USE ONLY

DATE RECEIVED: _____

GRANT REQUESTED: \$_____

GRANT APPROVED: \$_____

GRANT AWARD DATE: _____

APPROVED BY: _____

Board Representative

Date

What is the Small Grants Fund?

A fund supported financially by Neighbourhoods Alive! and administered by the Selkirk Community Renewal Corporation (SCRC) to support community projects for up to \$5,000.

The purpose of the grant is to support small projects that bring people together and respond to priorities of the SCRC. Funds are provided to local groups that require modest short-term project funding.

What are SCRC's Priorities?

- Youth
- Crime/safety
- Housing
- Transportation
- Man. Ave. East/Economic Development

Who can apply?

Non-profit organizations or community based organizations (incorporated and unincorporated).

What projects are eligible?

Projects should address:

- Capacity Building (i.e. outreach activities such as consultations, newsletters and meetings)
- Stability (i.e. beautification activities such as community gardens, murals, and clean-ups)
- Well-being (i.e. social/recreational activities, after-school activities and support groups)
- Economic Development (i.e. skill building activities such as home repair workshops, personal development workshops and employment/volunteer development)

Eligible costs include:

- Honoraria (single, nominal fee or material payment for contribution to an event which fees were not pre-determined)
- Short-term wages (summer employment, etc.)
- Supplies, venue rental, advertising, food and beverages

Community Project grants are not eligible for:

- on-going operating expenses;
- payments of stipends to project participants;
- contributions to wages
- repairs to public or non-profit facilities (unless property is available free of charge to community and repairs are related to community use);
- re-development of private property
- projects already in progress or completed
- revenue generating events (i.e. fundraising through ticket sales)

Normally, costs of organizing a project or event are expected as an in-kind contribution by the organization and are not eligible for funding.

When are applications due?

Application intake dates are monthly starting **April 1st** and grant monies must be proved spent by **December 31st** of the same year. Applications should be submitted 60 days prior to the anticipated project start date as the approval process generally takes 30 to 60 days. Applicants are encouraged to review their proposal with the SCRC Executive Director prior to submission.

How are grants paid?

Upon submission of a signed Memorandum of Agreement, the organization submits receipts and/or paid invoices covering approved expenses. A cheque will be issued in this amount. Exceptions can be made in cases where advanced funds are necessary to carry out the project; An advance cheque will be issued and the remainder of the grant will be disbursed following:

- Submission of a financial statement with copies of receipts/invoices proving the expenditure.

Upon completion of the project all applicants provide:

- A final financial statement, receipts proving expenditure of total grant for eligible costs;
- A final report including an evaluation; and
- A declaration of any revenues

Any funding not proved to be spent must be returned to the SCRC within 30 days of project completion. Projects not completed within the time frame are expected to return funds. Dollars **MUST** be proved spent by **December 31st**. Projects not started within the year of approval are considered expired.

How do you apply?

Applications are available at the SCRC office (630 Sophia Street). If you have any questions please contact Ashley Monkman, Executive Director or Kristy Magnusson, Community Facilitator at 204-482-7005 or scrc@selkirkcrc.ca.





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MEMBERSHIP APPLICATION

If you live, work or own property in the City Selkirk and are at least 18 years of age we invite you to become a member of the Selkirk Community Renewal Corporation by signing the declaration of eligibility and adhering to the objectives of the SCRC.

As a member you will:

- Be a part of revitalizing Selkirk
- Be sent our newsletter
- Receive notice of special meetings including our annual general meeting.
- Be able to volunteer for events and committees of the SCRC
- Be able to vote on community issues at special meetings and our AGM.

If you are interested in becoming a member please fill out the following form:

Name (Full):

Organization:

Address:

Phone:

E-mail:

Please check off the appropriate boxes

- I live in the City of Selkirk.
- I work in City of Selkirk.
- I own property in the City of Selkirk.

Would you like to subscribe to get the following items by email?

- Newsletter
- Notices about SCRC activities and programs
- Notices of funding / training opportunities (for non-profit groups)

As a member of the SCRC you will adhere to the objectives and goals and support the priorities of the SCRC.

Signature: _____ **Date:** _____

Selkirk Community Renewal Corporation

In 2007, Neighbourhoods Alive! (NA!), announced an expansion to their program to five new communities, including the City of Selkirk. NA! is a department of Manitoba Intergovernmental Affairs that provides support to urban communities for revitalization efforts in the community.

In December 2007 an Interim Advisory Committee (IAC) was established by NA! that included interested community members. The objective of the IAC was to begin the formation process for the Development Corporation as well as oversee the preparation of a community renewal plan. The neighbourhood renewal plan was developed based on community consultations and with the assistance of an outside consultant. Through this process the priorities for the community plan were established and are listed in the mission statement.

In December 2008 the Selkirk Community Renewal Corporation (SCRC) was incorporated with the members of the IAC forming the first Board of Directors.

NA! provides core funding to the SCRC enabling the SCRC to act as a catalyst for community revitalization and development.

Guiding principles in the form of a Mission Statement and Vision were created by the IAC to act as a foundation upon which to build future direction and strategic decisions by the Development Corporation. These are as follows:

Mission

As a non-profit organization SCRC is committed to community development, renewal and revitalization based on the priorities of the community. SCRC is working with residents and community organizations to revitalize and renew the community in areas of Youth, Crime and Safety, Housing, Public Transportation, Manitoba Avenue East and Economic Development.

Vision

A healthy community with sustainable projects and partnerships.