



HOUSING SMALL GRANT

Rental Application Package

Selkirk Community Renewal Corporation

The Housing Small Grants program for Rental Properties in the City of Selkirk is made available through funding from the Manitoba Housing and Renewal Corporation to encourage exterior housing improvements. This is a matching grant of up to \$1,000 per Unit with a maximum of 5 Units per Landlord where the property owner is required to match each grant.

ELIGIBILITY CRITERIA

- This Program is available to Landlords whose rent does not exceed Median Market Rents.

Rental Limits for Rental Properties

	1 bedroom	2 bedroom	3 bedroom	4 or more bedrooms
Rental Limit	\$590	\$740	\$1015	\$1140

In all cases Property Owners are required to match the Grant in order to access the available funding.

- **Maximum Grant is \$1,000 per Unit with a maximum of 5 Units per Landlord**

Types of projects that may be considered for funding include:

- Exterior painting
- Shingle repair / replacement
- Architectural detail repair / replacement
- Siding repair / replacement
- Windows and doors repair / replacement
- Cleaning of exterior brick or stone
- Exterior front steps, handrails and sidewalks
- Fencing (area facing street)

Program Details:

- The Program will provide funding to cover the costs associated with the purchase of paint/painting supplies and building supplies for the project. It is understood that the labour for the project will be completed by the applicant/property owner where possible. GST is not an eligible cost.
- Grant money will be advanced once the project is completed satisfactorily. *Property owner is responsible for paying for materials and labour and will be reimbursed as per receipts provided.*
- Repairs completed and/or costs incurred prior to project approval will NOT be covered by the grant.
- All proposed structural changes must receive formal written approval from the Selkirk Planning District prior to project commencement.
- Upon completion the applicant must provide copies of receipts for all costs incurred and “After” Photos of the project.
- **Projects must be completed by October 31st in the year the grant is applied for.**

Types of projects that will NOT be considered for funding include:

- Interior renovations
- Driveways or detached garages
- Exterior improvements to backyards or areas not visible from the street.

GUIDELINES FOR EVALUATION

Since funds are limited the following guidelines will be use used in evaluation of applications:

1. Priority will be given to improvements that address safety concerns.
2. Priority will be given to dwellings that are in need of exterior paintwork and repairs to bring them up to their potential.
3. Priority will be given to property owners interested in enhancing the look of their property through landscaping.
5. Priority will be given to property owners interested in maintaining the historical features of their home.

Submit your application to:

Selkirk Community Renewal Corporation
630 Sophia Street
Selkirk, MB R1A 2K1

Contact: Ashley Monkman or Kristy Magnusson
Phone: 204-482-7005 or **Email:** scrc@selkirkcrc.ca

APPLICATION CHECKLIST

In addition to completing the application form in full, the following supporting documents must be included in all applicant packages submitted to the Housing Small Grants program:

- Application (Completed)
- Photos of entire front of your Property
- Close-up photos of areas needing repair
- Copy of most recent Property Tax bill (Paid)
- Disclosure of rent for properties (copy of rental receipt)
- Two separate Contractor Quotes or Estimates for repairs
- Copy of work permit (if applicable)
- Release of Liability waiver
- Membership Application

Failure to provide the above information may result in disqualification of the Application.

APPLICANT INFORMATION**RENTAL APPLICATION - HSG**

Applicant Name: Last: _____	First: _____
Partner Name: Last: _____	First: _____
Telephone number(s): Home: _____	Work: _____

PROPERTY ADDRESS

Number: _____	Street: _____	
City: _____	Province: _____	Postal Code: _____
Selkirk	Manitoba	

MAILING ADDRESS (if different from above)

Number: _____	Street: _____	
City: _____	Province: _____	Postal Code: _____
Selkirk	Manitoba	

PROPERTY INFORMATION

What is the age of the house? _____ years Estimated Actual

What is the approximate value of the property? \$ _____ Source of estimate: _____

Has your property been designated with heritage status? Yes No Unknown

Number of Bedrooms per Unit: _____

House type: Single Family Home Duplex Apartment Building If so, _____ Number of Units in Building

Rent Charged for each Unit: _____

Has the house/building received government funded assistance for repairs before? Yes No Unknown

If yes, please specify: Date: _____ Amount received: \$ _____

A sign acknowledging the Homeowner Small Grants program may be placed on your property for the duration of the project.

DECLARATION OF AGREEMENT

I agree that (and the co-applicant, if applicable) am/are the owner(s) of the property.

I understand that the cost of repairs funded under the program for eligible units cannot be included in any possible rent increases.

I/We hereby grant permission to The Selkirk Community Renewal Corporation (SCRC) to carry out any necessary inquiries for the purpose of determining the rent is accurate.

I/We understand that I am /we are required to contribute a matching monetary amount towards the exterior improvements to the rental units.

I/We understand that any work carried out or started prior to receiving written confirmation of the SCRC Housing Small Grant approval will be deemed **not eligible** for funding.

I/We hereby authorize my name, property address and/or photos of my property to be used for the means of promotion and statistic collection by the SCRC.

I certify that all the information given in this application is true and complete.

I understand that my information will be kept private and confidential.

Applicant signature

Co-Applicant signature

Date

PROJECT DESCRIPTION AND COST

Address: _____

Number of Units to be improved: _____

Please describe what you are planning to do under the Housing Small Grants Program:

Please list all items (material and labour) required with estimated costs.

Description	Lowest Estimated Cost	Approved (office use)

Total Cost of the Repairs: _____

Total Request from the Rental - HSG program: _____

Note: Maximum \$1,000 / Unit up to 5 Units with a matching contribution from property owner

Who will do the work?

- Myself (grant will not pay your labour, but will cover the cost of material required to do the job)
- Contractors (*Attach two contractor's quotes including their name and phone number.*)
If using a contractor please state reasons why.

WAIVER OF LIABILITY

TO BE COMPLETED BY ALL RECIPIENTS OF FUNDING UNDER THE
HOUSING SMALL GRANTS PROGRAM

The undersigned hereby finally, irrevocably and unconditionally releases Selkirk Community Renewal Corporation, including its officers and staff, from any and all liability regarding damages, loss or injury sustained in the carrying out of activities associated with the Housing Small Grants Program.

It is further understood and agreed that nothing in this release is to be construed as an admission of liability on the part of the Selkirk Community Renewal Corporation in connection with any matter for which this release is given.

This _____ day of _____, 20__

Signed and executed in the presence of:

Witness Signature

Applicant Signature

Witness name (printed)

Applicant name (printed)



Selkirk Community Renewal Corporation
630 Sophia Street, Selkirk, MB R1A 2K1
Tel (204)482-7005 / Email: scrc@selkirkerc.ca

If you live, work or own property in the City Selkirk and are at least 18 years of age we invite you to become a member of the Selkirk Community Renewal Corporation by signing the declaration of eligibility and adhering to the objectives of the SCRC.

As a member you will:

- Be a part of revitalizing Selkirk
- Be sent our newsletter
- Receive notice of special meetings including our annual general meeting.
- Be able to volunteer for events and committees of the SCRC
- Be able to vote on community issues at special meetings and our AGM.

If you are interested in becoming a member please fill out the following form:

Name (Full):

Organization:

Address:

Phone:

E-mail:

Please check off the appropriate boxes

- I live in the City of Selkirk.
- I work in City of Selkirk.
- I own property in the City of Selkirk.

Would you like to subscribe to get the following items by email?

- Newsletter
- Notices about SCRC activities and programs
- Notices of funding / training opportunities (for non-profit groups)

As a member of the SCRC you will adhere to the objectives and goals and support the priorities of the SCRC.

Signature: _____ **Date:** _____

Selkirk Community Renewal Corporation

In 2007, Neighbourhoods Alive! (NA!), announced an expansion to their program to five new communities, including the City of Selkirk. NA! is a department of Manitoba Intergovernmental Affairs that provides support to urban communities for revitalization efforts in the community.

In December 2007 an Interim Advisory Committee (IAC) was established by NA! that included interested community members. The objective of the IAC was to begin the formation process for the Development Corporation as well as oversee the preparation of a community renewal plan. The neighbourhood renewal plan was developed based on community consultations and with the assistance of an outside consultant. Through this process the priorities for the community plan were established and are listed in the mission statement.

In December 2008 the Selkirk Community Renewal Corporation (SCRC) was incorporated with the members of the IAC forming the first Board of Directors.

NA! provides core funding to the SCRC enabling the SCRC to act as a catalyst for community revitalization and development.

Guiding principles in the form of a Mission Statement and Vision were created by the IAC to act as a foundation upon which to build future direction and strategic decisions by the Development Corporation. These are as follows:

Mission

As a non-profit organization SCRC is committed to community development, renewal and revitalization based on the priorities of the community. SCRC is working with residents and community organizations to revitalize and renew the community in areas of Youth, Crime and Safety, Housing, Public Transportation, Manitoba Avenue East and Economic Development.

Vision

A healthy community with sustainable projects and partnerships.