



## **Selkirk Community Renewal Corporation**

The Housing Small Grant program is funded by the Manitoba Housing and Renewal Corporation to encourage housing improvements in the City of Selkirk. The maximum grant for an individual homeowner is \$2,500. The grant is to be used for visual exterior improvements to homes. The program not only improves the look of homes but contributes to the value, safety, longevity and quality of the properties in our community. This program encourages neighbourhood upkeep and the building of community pride!

### **Eligibility Criteria**

- The Housing Small Grant program is available to owner occupied properties within the boundaries of the City of Selkirk.
- **Total gross family income must not exceed \$49,999.**

### **Types of projects that may be considered for funding include:**

- Exterior painting
- Shingle repair / replacement
- Architectural detail repair / replacement
- Siding repair / replacement
- Windows and doors repair / replacement
- Cleaning of exterior brick or stone
- Exterior front steps, handrails and sidewalks
- Fencing (area facing street)

### **Program Details:**

- The program will provide funding to cover the costs associated with the purchase of paint/painting supplies and building supplies for the project. It is understood that the labour for the project will be completed by the applicant/homeowner where possible. GST is not an eligible cost.
- Grant money will be advanced once the project is completed satisfactorily. *Property owner is responsible for paying for materials and labour and will be reimbursed as per receipts provided.*
- Repairs completed and/or costs incurred prior to project approval will NOT be covered by the grant.
- All proposed structural changes must receive formal written approval from the Selkirk & District Planning Office prior to project commencement.
- Upon completion the applicant must provide receipts of all costs incurred and “after” photos of the project.
- **Intake dates are monthly starting May 1<sup>st</sup> and projects must be completed by October 31<sup>st</sup> in the year the grant is approved.**

\*Types of projects that will not be considered for funding include:

- Interior Renovations
- Driveways
- Detached Garages
- Exterior improvements to backyards or areas not visible from the street.

## APPLICATION CHECKLIST

In addition to completing the application form in full, the following supporting documents must be included in all applicant packages submitted to the Housing Small Grants program:

- Application (completed)
- Notice of Assessment of all household members
- Copy of most recent property tax bill (Paid)
- Photos of entire front of your dwelling
- Close-up photos of areas needing repair
- Two separate Contractor Quotes/Estimates for repairs
- Copy of work permit (if applicable)
- Release of Liability waiver
- Membership Application

***Failure to provide the above information may result in the disqualification of the Application.***

## GUIDELINES FOR EVALUATION

Since funds are limited the following guidelines will be used in evaluation of applications:

1. Priority will be given to improvements that address safety.
2. Priority will be given to dwellings that are in need of exterior paintwork and repairs to bring them up to their potential.
3. Priority will be given to property owners interested in enhancing the look of their property through landscaping.
4. Priority will be given to property owners interested in maintaining the historical features of their home.

### **Submit your application to:**

Selkirk Community Renewal Corporation  
630 Sophia Street  
Selkirk, MB R1A 2K1  
**Contact:** Ashley Monkman or Kristy Magnusson  
**Phone:** 204-482-7005  
**Email:** [scrc@selkirkcrc.ca](mailto:scrc@selkirkcrc.ca)

## PROJECT DESCRIPTION AND COST

Please describe what you are planning to do under the Homeowner Housing Small Grants Program:

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Please list all items (material and labour) required with estimated costs.

| Description | Lowest Estimated Cost | Approved (office use) |
|-------------|-----------------------|-----------------------|
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Total Cost of the Repairs: \$ \_\_\_\_\_

Total Request from the Homeowner Housing Small Grant program: \$ \_\_\_\_\_

Who will do the work?

- Myself (grant will not pay your labour, but will cover the cost of material required to do the job)
- Contractors (*Attach two contractor's quotes including their name and phone number.*)

*If using a contractor please state reasons why.* \_\_\_\_\_

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## APPLICANT INFORMATION

|                      |             |              |
|----------------------|-------------|--------------|
| Applicant Name:      | Last: _____ | First: _____ |
| Spouse/Partner Name: | Last: _____ | First: _____ |
| Telephone number(s): | Home: _____ | Work: _____  |

## PROPERTY ADDRESS

|               |                 |                    |
|---------------|-----------------|--------------------|
| Number: _____ | Street: _____   |                    |
| City: _____   | Province: _____ | Postal Code: _____ |

## MAILING ADDRESS (if different from above)

|               |                 |                    |
|---------------|-----------------|--------------------|
| Number: _____ | Street: _____   |                    |
| City: _____   | Province: _____ | Postal Code: _____ |

## PROPERTY INFORMATION

What is the age of the house? \_\_\_\_\_ years       Estimated       Actual

What is the approximate value of the property? \$ \_\_\_\_\_      Source of Estimate: \_\_\_\_\_

Has your property been designated with Heritage Status?    Yes     No     Unknown

House type:      Single       Duplex       Other

Has the house received government funded assistance for repairs before?      Yes     No     Unknown

If yes, please specify:    Date: \_\_\_\_\_      Amount received: \$ \_\_\_\_\_

A sign acknowledging the Housing Small Grants program may be placed on your property for the duration of the project.

## DECLARATION OF AGREEMENT

I agree that I (and the co-applicant, if applicable) am/we are the owner(s) of the house and that I am /we are currently occupying the property.

I/We hereby grant permission to The Selkirk Community Renewal Corporation (SCRC) to carry out any necessary inquiries for the purpose of determining my household income.

I/We understand that any work carried out or started prior to receiving written confirmation of the SCRC Housing Small Grant approval will be deemed **not eligible** for funding.

I/We hereby authorize my name, property address and/or photos of my property to be used for the means of promotion and statistic collection by the SCRC.

I certify that all the information given in this application is true and complete.

I understand that my information will be kept private and confidential.

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Applicant signature      Co-Applicant signature      Date

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**WAIVER OF LIABILITY**

TO BE COMPLETED BY ALL RECIPIENTS OF FUNDING UNDER THE  
HOUSING SMALL GRANTS PROGRAM

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The undersigned hereby finally, irrevocably and unconditionally releases the Selkirk Community Renewal Corporation, including its officers and staff, from any and all liability regarding damages, loss or injury sustained in the carrying out of activities associated with the Housing Small Grants Program.

It is further understood and agreed that nothing in this release is to be construed as an admission of liability on the part of the Selkirk Community Renewal Corporation in connection with any matter for which this release is given.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Signed and executed in the presence of:

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Witness name (printed)

\_\_\_\_\_

Applicant name (printed)





## Selkirk Community Renewal Corporation

630 Sophia Street, Selkirk, MB R1A 2K1

Phone: 204-482-7005 / Email: [scrc@selkirkcerc.ca](mailto:scrc@selkirkcerc.ca)

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### MEMBERSHIP APPLICATION

If you live, work or own property in the City Selkirk and are at least 18 years of age we invite you to become a member of the Selkirk Community Renewal Corporation by signing the declaration of eligibility and adhering to the objectives of the SCRC.

#### As a member you will:

- Be a part of revitalizing Selkirk
- Be sent our newsletter
- Receive notice of special meetings including our annual general meeting.
- Be able to volunteer for events and committees of the SCRC
- Be able to vote on community issues at special meetings and our AGM.

If you are interested in becoming a member please fill out the following form:

Name (Full):

Organization:

Address:

Phone:

E-mail:

#### Please check off the appropriate boxes

- I live in the City of Selkirk.
- I work in City of Selkirk.
- I own property in the City of Selkirk.

#### Would you like to subscribe to get the following items by email?

- Newsletter
- Notices about SCRC activities and programs
- Notices of funding / training opportunities (for non-profit groups)

As a member of the SCRC you will adhere to the objectives and goals and support the priorities of the SCRC.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Selkirk Community Renewal Corporation**

In 2007, Neighbourhoods Alive! (NA!), announced an expansion to their program to five new communities, including the City of Selkirk. NA! is a department of Manitoba Intergovernmental Affairs that provides support to urban communities for revitalization efforts in the community.

In December 2007 an Interim Advisory Committee (IAC) was established by NA! that included interested community members. The objective of the IAC was to begin the formation process for the Development Corporation as well as oversee the preparation of a community renewal plan. The neighbourhood renewal plan was developed based on community consultations and with the assistance of an outside consultant. Through this process the priorities for the community plan were established and are listed in the mission statement.

In December 2008 the Selkirk Community Renewal Corporation (SCRC) was incorporated with the members of the IAC forming the first Board of Directors.

NA! provides core funding to the SCRC enabling the SCRC to act as a catalyst for community revitalization and development.

Guiding principles in the form of a Mission Statement and Vision were created by the IAC to act as a foundation upon which to build future direction and strategic decisions by the Development Corporation. These are as follows:

### ***Mission***

As a non-profit organization SCRC is committed to community development, renewal and revitalization based on the priorities of the community. SCRC is working with residents and community organizations to revitalize and renew the community in areas of Youth, Crime and Safety, Housing, Public Transportation, Manitoba Avenue East and Economic Development.

### ***Vision***

A healthy community with sustainable projects and partnerships.